



Person Specification

Job Title: Accounts Assistant Cashier

Skills and abilities:

Universal Competencies

- Customer focus
- Effective communication
- Team working
- Personal effectiveness

Technical Competencies [specific to role]

1. Numerate
2. Computer Literate
3. Financial awareness
4. Adaptable and flexible
5. AAT L1/2

Qualifications & Essential knowledge:

Ideally previous experience in a cashier or accounts assistant role in retail or similar industry. No formal accounting qualifications required but preference to candidates with GCSE Maths and English.

It is envisaged that the role will be part-time, four to five mornings per week preferred but days/hours can vary according to business need and/or individual circumstances but will be no more than 16 hours per week.

