



VACANCY

BWFC Group Head of Human Resources 40 hours per week - full time

As a founder member of the Football League (EFL), Bolton Wanderers is a football club that is internationally renowned, having played in all four professional leagues of English football, as well as winning the FA Cup on four occasions.

Based at the University of Bolton Stadium, the club also operates a training ground and Academy at Lostock.

Following the acquisition of the club in 2019, Football Ventures (Whites) Ltd owns Bolton Wanderers as well as Bolton Whites Hotel and under the chairmanship of Sharon Brittan is moving towards an exciting and sustainable future.

Working closely with the charitable arm of the club, Bolton Wanderers in the Community, the Group is committed to making positive changes to the diverse communities of Bolton.

We now have a fantastic opportunity for an experienced and passionate individual to join Bolton Wanderers Football Club in the role of Group Head of Human Resources working across all aspects of the Football Club.

In this newly created senior management role the Group Head of Human Resources role will provide a comprehensive HR service developing and leading best practice approaches within the entire HR function working across the football club and hotel, working closely with the CEO and Senior management team to develop and create people centred strategies and culture aligned with business goals and football club ethos of One Club, One Community, One Town to establish BWFC group as employer of choice for the Bolton area.

For this role we are seeking a proactive and highly motivated CIPD qualified HR professional with a minimum of 3 years working within a senior management role within a large and diverse business, as this role will oversee all areas including, football, retail, ticketing, stewarding, hotel and much more.

Bolton Wanderers Football Club is an Equal Opportunities Employer. We are committed to the principle of equal opportunities in employment and our employment policies

- Ability to lead people change projects including employee engagement, restructure, compliance, pay and benefits.
- Commercially strong, with the acumen and expertise to deliver pragmatic results through people strategies closely aligned to business requirements.
- Strong influencing and negotiation skills to establish credibility with others to gain

acceptance and agreement.

- Excellent people skills with the ability to build strong relationships and communicate effectively at all levels.
- Strong analytical skills able to make rational judgements based on relevant information.
- Empathy and listening skills to manage differing viewpoints and provide a proactive and responsive approach to queries and escalations.
- Collaborative team player with integrity and strong work ethic
- Strong organizational skills with excellent attention to detail in all aspects of work
- Flexibility to work weekends and evenings as required to support match day operation and teams across the business.
- CIPD qualified or equivalent with strong employment law knowledge and excellent awareness of current HR challenges/new legislation.

This position comes with healthcare and pension package after a probation period. Development opportunities will also be offered for this role. If you want to challenge yourself please send your CV and a covering letter to Sue Mitton at smitton@bwfc.co.uk

Closing date for applications by 5.00pm Wednesday 8th September

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